



Greenville Parks and Recreation Department
Vendor/Concession Application

Event Name:	Event Date:
_____	_____
Business Name:	Application Date:
_____	_____
Business Contact Name:	

Address:	

City, State:	Zipcode:
_____ , _____	_____
Cell Phone:	

Email:	

Merchandise Vendor and Concession Vendor

*Vendor spaces do not come with access to electricity or water. If water or electricity are needed you must bring your own.
Fees may be paid in cash or check (made payable to City of Greenville)

<u>Merchandise Vendor Space</u>	
10' X 10' Space	\$50
Items to be sold/offered:	

<u>Concession Vendor Space</u>		
	Self contained water:	<input type="checkbox"/>
Food Truck	Trailer	Self contained electricity:
		<input type="checkbox"/>
		Passenger side service window:
		<input type="checkbox"/>
L X W of truck/trailer	_____	Driver side service window:
		<input type="checkbox"/>
Concession Vendor Fee: \$75		
Items to be sold/offered:		

Guidelines

1. Must fill out a Valentine's Day Event Vendor/Concession Application form completely and return it to the Parks and Recreation Department with all proper documentation attached by Monday, February 8, 2021.
2. Payment of the Concession Fee is due by Monday, February 8, 2021. All fees are due and can be made payable to the City of Greenville. Payments can be mailed to: **Parks and Recreation; P.O. Box 1049, Greenville, TX 75403** OR delivered to the Parks and Recreation Department Office at: **2821 Washington Street, Greenville, TX 75401**.
3. User shall comply with all rules and regulations of the Parks and Recreation Code, City Ordinances as well as all Federal, State, and Local laws.
4. Vendors supply their own tents, tables, storage, and all materials/containers for customer sales. Please provide your own generators and water supply.
5. Vendors determine the pricing and display of their products.
6. No live animals may be sold or given away.
7. No firearms, tobacco, alcoholic beverages or drugs will be allowed at the event.
8. Vendors are solely responsible for keeping their space and all areas around their space clean/free of any conditions that might potentially result in or cause injury to vendors and other persons or parties.
9. Vendors are responsible for damages resulting from the sale of unsafe, unsound goods at the Bottle Rocket Bash.
10. Vendors may begin to set up at 3:30 PM on Sunday, February 14, 2021. Vendors will not be permitted after 5:00 PM. No vehicles will be allowed in the event area after 5:00 PM due to pedestrian safety, no exceptions. If you arrive after 5:00 PM, you must unload and deliver materials by hand. No vendor will be permitted to leave until after the event is officially over. Gates will open to the public at 5:30 PM.
11. After unloading, vendors shall park in one of the designated public parking areas. Vendors may not park their vehicles in the event area.
12. User agrees to leave the facility in as good or better condition than which existed prior to their usage. The facility must be cleaned and vacated by the renters' stated ending time. The parking lot and the immediate facility area are considered part of the facility and must be free of litter.
13. Violations of the rules and complaints shall be resolved by the City of Greenville.
14. Violation of any provision of the rules shall be a material breach and default by the vendor. Vendor will be required to shut down their operation immediately.
15. A City of Greenville representative shall reserve the right to cancel any vendor's participation at any time if and when the vendor shall be found to be in violation of any rule or eligibility requirement.
16. **NOTICE: Submission of an application does not guarantee a vendor space. An approved application will be sent to email address given on form.**

Health and Safety Guidelines-City of Greenville Public Health

1. Concession Vendor must obtain and possess a City of Greenville Temporary Food Establishment Permit.
2. Forms can be found at the following address:
<http://www.ci.greenville.tx.us/492/Forms-Applications>

I, _____, have read the Guidelines for rental of the facility listed above. I agree to abide by the guidelines listed and my signature indicates agreement to all terms of this contract.

User Signature

Date

Approval of City Staff

Date